

**Lions Clubs International - Multiple District 31**  
**NC Lions Promotions Committee**  
**Official Minutes**

Holiday Inn Crabtree  
Raleigh, North Carolina

Saturday, November 8, 2003  
1:00 PM

PDG J. Clarence Williford, State Promotions Committee Chairman, called the second meeting of the 2003-2004 Lions year to order and welcomed everyone.

District Governor Roy Jernigan gave the Invocation and District Governor David C. Boyd led the Pledge of Allegiance.

Chair Williford appointed DG David Boyd as Parliamentarian.

A motion was made by CC Diane Whitley and seconded by DG Frank Brooks to approve the Minutes of the August 9, 2003 Promotions Meeting. Motion Approved.

Chair Williford recognized Past State Secretary /Treasurer John B. Wall to present the **Audited Financial Report for 2002-2003 Lionistic year.** He presented a certification from the auditor, Robert E. Reed, CPA, indicating that the finances were in order. He further explained several items of expense not budgeted, but approved by the Promotions Committee.

**DG Frank Brooks moved and DG Roy Jernigan seconded a motion to accept the Audited Financial Report.. Motion approved.** (See Attachment "A")

Chair Williford called upon State Secretary-Treasurer George D. Ohm to present the financial statement as of November 8, 2003. SST Ohm explained that he split the Promotions Dues income into line items of administrative and reserve funds on a 75% and 25% basis. He explained that current inventories of State Trading Pins and clothing items are not valued in the financial statement. However they will become income when these items are sold.

**DG Roy Jernigan moved and Charles Holleman seconded a motion to approve the Financial Report. Motion Approved.** (See Attachment "B")

Chair Williford opened a discussion of the 2004 International Convention to be held in Detroit, MI / Windsor, Ontario. He stated that we learned at the Forum that the room rates for the Hilton Suites would be \$165.00. PID Sid Scruggs contacted the Convention Committee and secured two alternative hotel sites: the St Regis Hotel in Detroit, and the Days Inn in Windsor, Ontario. A brief discussion led to a consensus of the Promotions Committee that the Day's Inn Windsor appeared to be the preferable site. It was suggested that a site visit be made before a final decision is made.

**CC Diane Whitley moved and DG Roy Jernigan seconded a motion to investigate the Days Inn Windsor to determine if there are facilities for the breakfast and hospitality room as well as being on the shuttle route. Motion approved.**

Chair Williford asked for a motion to use the same marching uniform in the International Parade.

**DG Roy Jernigan moved and DG Paul Smith seconded a motion to use the same uniform as the Denver Convention for the 2004 Detroit Convention. Motion approved.**

A question was raised regarding any planned trips to Detroit. No one had any knowledge of planned trips at this time. Lion James Peeler tried to organize a trip to Denver but could not get enough passengers.

PID Sid offered to look into a marching band again for the parade. **DG Paul smith moved and DG Warren Miller seconded a motion for PID Scruggs to look into securing a marching band for the Parade with an expense of up to \$1000. Motion passed.**

PID Sid Scruggs suggested that it would help his candidacy if North Carolina would send two PID's to the Detroit Convention funded from the Promotions reserves. (Expenses paid for PID Lacy Presnell to Denver were \$1187.)

**DG Frank Brooks moved and DG David Boyd seconded a motion, contingent upon PID Sid Scruggs endorsement at the State Convention, that the Promotions Committee sends two PIDs to Detroit for a maximum total expense of \$2200 paid for with Promotions reserve funds. Motion passed.**

Chair Williford suggested that we give 1403 each 2002 Presidential pins to PID Sid Scruggs for distribution; and a remainder of 300 each 2002 Presidential Pins and the full inventory of 1038 each 2003 Basketball pins be given to the NCLF Pin Traders. This would dispose of the complete inventory of previous years trading pins.

**DG David Boyd moved that the pins be transferred as stated to PID Scruggs and the NCLF Pin traders; seconded by DG Warren Miller. Motion Approved.**

Chair Williford asked if there were any designs for the 2004 State Trading Pins. This would continue the North Carolina Sports Series, with the 2004 theme of Stock Car Racing. DG Paul Smith and PDG Dave Butler collaborated on a design of a racecar superimposed over the state outline. A preliminary sketch was shown to the committee. **DG Warren Miller moved to have DG Smith and PDG Butler continue to complete the design; seconded by CC Diane Whitley. Motion Approved.** (See Attachment "C")

Chair Williford presented his inventory of clothing items and stated a need to purchase fill-in stocks of shirts and vests. **DG Frank Brooks moved to authorize Chair Williford to purchase clothing stocks as needed; seconded by DG Roy Jernigan. Motion Approved.** (See Attachment "D")

Chair Williford asked for a motion to endorse PID Sid Scruggs for the office of Second Vice President of Lions Clubs International.

**CC Diane Whitley made a motion to endorse PID Sid Scruggs for the High Office of Second Vice President of Lions Clubs International; seconded by DG Roy Jernigan. Motion approved unanimously.**

With no further business the meeting was adjourned with the announcement of the next meeting to be held at the Holiday Inn Bordeaux, Fayetteville, on Saturday, February 8, 2004.

Respectfully submitted,

George D. Ohm  
Secretary-Treasurer

*Certified Public Accountant*

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7000 Salem Chapel Road  
Walnut Cove, NC 27052  
Office (336) 595-1113  
FAX (336) 595-6774  
EMAIL rereid@triad.rr.com

November 4, 2003

The Council of Governors  
Multiple District 31  
Lions International – North Carolina  
Walkertown, NC 27051

Gentlemen:

I have compiled the accompanying statement of cash receipts and disbursements of Multiple District 31 Lions International – North Carolina for the year ended June 30, 2003.

The accompanying financial statement has been prepared on the cash basis of accounting. Under that basis, the only asset recognized is cash, and no liabilities are recognized. All transactions are recognized as either cash receipts or disbursements, and noncash transactions are not recorded. The cash basis differs from generally accepted accounting principles primarily because account receivable from customers, inventory, fixed assets, accounts payables to vendors, and long-term debt are not included in the financial statements.

Management has elected to omit substantially all of the disclosures ordinarily included in a financial statement prepared on the cash basis of accounting. If the omitted disclosures were included in the financial statement, they might influence the user's conclusions about the Company's cash receipts and disbursements. Accordingly, this financial statement is not designed for those who are not informed about such matters.

A compilation is limited to presenting in the form of financial statements information that is the representation of management. We have not audited or reviewed the accompanying statement of cash receipts and disbursements and, accordingly, do not express an opinion or any other form of assurance on it.

Respectfully,



Robert E. Reid, CPA

slk

MULTIPLE DISTRICT 31  
NORTH CAROLINA LIONS PROMOTION COMMITTEE  
STATEMENT OF RECEIPTS & DISBURSEMENTS – CASH BASIS  
YEAR ENDED JUNE 30, 2003

<u>Receipts</u>	<u>Actual</u>	<u>Budget</u>	<u>Over (Under)</u>
Funds from prior year	31674.41	31674.41	0.00
Dues per member	10370.50	10172.00	198.50
Interest-Checking	26.01	50.00	(23.99)
Interest-CD	879.41		879.41
NC Lions Trading Pins	10208.50	13000.00	(2791.50)
NC Lions Shirts & Hats	5943.50	3000.00	2943.50
Youth Exchange Correction	200.00		200.00
Youth Activities & Liberty Day	888.00		888.00
Overpayment from LC1	160.90		160.90
Reimbursement-P. Smith Crest	17.50		17.50
Total Receipts	<u>60368.73</u>	<u>57896.41</u>	<u>2472.32</u>
<u>Disbursements</u>			
Committee Meeting Expense		1400.00	(1400.00)
State Promotions Chair Expense-State	2828.36	3000.00	(171.64)
State Promotions Chair-Int'l Conv. Exp.	2284.08	2500.00	(215.92)
State Sec./Treas.-Int'l Conv. Exp.	2304.94	2500.00	(195.06)
Office Supplies, Printing, Postage Phone	294.51	475.00	(180.49)
Clerical Services NCLF	600.00	600.00	0.00
Accounting	200.00	200.00	0.00
Bond-Sec./Treasurer	100.00	100.00	0.00
NC Lions Shirts & Hats	6728.32	3000.00	3728.32
LCIF Donation	300.00	500.00	(200.00)
NC Lions Trading Pins	8500.00	8500.00	0.00
USA/Canada Forum Ice Cream Social	795.64	2000.00	(1204.36)
Int'l Convention-Hospitality	355.60	1200.00	(844.40)
Council of GOV Blazers & Emblems	3050.77	1500.00	1550.77
Youth Exchange	200.00		200.00
Council for Youth Activities & Liberty	888.00		888.00
G Ohm	500.00		500.00
El Jebel Pipe Bond	500.00		500.00
Small NC Pins	956.25		956.25
Red Vests	358.04		358.04
NC Flags	1529.20		1529.20
Contingency		<u>30421.41</u>	<u>(30421.41)</u>
Total Disbursements	<u>33273.71</u>	<u>57896.41</u>	<u>(24622.70)</u>
<u>Net Receipts over Disbursements</u>	<u>27095.02</u>		<u>27095.02</u>

MULTIPLE DISTRICT 31-NC  
NORTH CAROLINA LIONS PROMOTION COMMITTEE  
YEAR ENDED JUNE 30, 2003

SCHEDULE FUNDS BALANCE

<u>PROMOTION RESERVE FUND</u>	
Funds F'wd F/Y Ended June 30, 2002	2004.65
Current Year Reserve Fund	2592.63
Expense	<u>(956.25)</u>
<u>NET RESERVE FUND 6-30-2003</u>	3641.03
Net Funds Unrestricted 6-30-2003	<u>23453.99</u>
<u>TOTAL FUNDS ON HAND 6-30-2003</u>	<u>27095.02</u>
Lexington State Bank --Checking acct. 6-30-2003	12247.90
Lexington State Bank - CD 6-30-2003	<u>14847.12</u>
<u>TOTAL FUNDS AVAILABLE 6-30-2003</u>	<u>27095.02</u>

**North Carolina Lions Promotions Committee**  
**Financial Statement**  
**November 8, 2003**

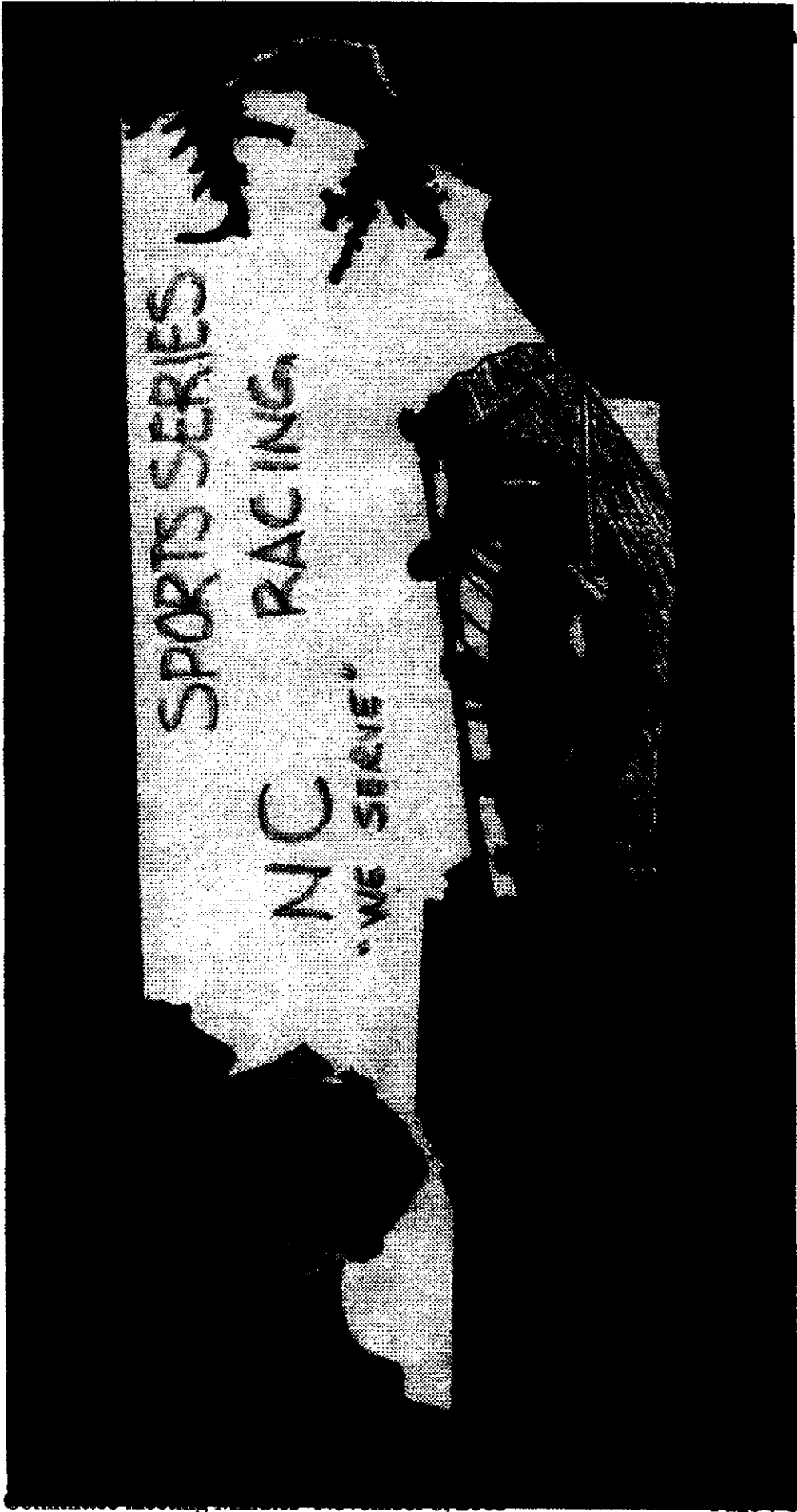
<b>INCOME:</b>	Budget	11/8/03	(over)Under	Line Item
Funds from prior years	12,247.90	12748.76	(500.86)	500
Promotions Fund (\$0.75 x 9903 members) **	7,427.25	3713.63	3713.62	510
Reserve Fund (\$0.25 x 9903 members) **	2,475.75	1237.87	1237.88	515
Sale of 2004 NC Lions Trading Pins (see note 1)	11,500.00	1021.50	10478.50	520
Sale of NC Lions Shirts and Hats	3,000.00	1204.50	1795.50	530
Income not Budgeted				540
<b>Total Income</b>	<b>36,650.90</b>	<b>19926.26</b>	<b>16724.64</b>	
 <b>EXPENSES:</b>				
Committee Meeting Expenses	500.00			560
State Promotions Chair - State Meetings (Expenses)	2,600.00	506.43	2093.57	570
State Promotions Chair - Int'l. Conv. Expenses	2,500.00			580
State Secretary / Treasurer - Int'l. Conv. Exp.	2,500.00			590
Office supplies, Printing, Postage and Telephone	500.00	21.53	478.47	600
Clerical Services and Storage Rent - NCLF	600.00			610
Audit	200.00			620
Bond for Secretary / Treasurer	100.00	100.00	0.00	630
NC Lions Shirts and Hats	2,500.00	43.34	2456.66	640
LCIF Donation(In honor of all Present Int'l Officers & current Dist. Governors)	250.00			650
NC Lions Trading Pins	8,500.00	7405.00	1095.00	660
USA/ Canada Forum Ice Cream Social	1,000.00	364.05	635.95	670
International Convention - Hospitality Room	1,200.00			680
Vice District Governors Blazers and Emblems	1,500.00			690
Council of Governors - Emblems	170.00			700
Expenses Not Budgeted (see note 2)	-	1187.75	(1187.75)	710
<b>Total Expenses</b>	<b>24,620.00</b>	<b>9,628.10</b>	<b>14991.90</b>	
<b>Contingency</b>	<b>12,030.90</b>	<b>10,298.16</b>	<b>1732.74</b>	
<b>Budget Total</b>	<b>36,650.90</b>	<b>19,926.26</b>	<b>16724.64</b>	

Promotion Reserve Fund (Bal Fwd as of 6/30/03)	3,641.03
Current Year Reserved Fund (line item 515)	1,237.87
Intr'l Officer Campaign Fund (per Promotion Committee 11/09/02)	9,200.00
Reserve Fund Cash Total	14,078.90
Reserve Fund Expenses (see note 2)	1,187.75
Reserve Fund Cash Balance	12,891.15
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Promotion Reserve Fund Certificate of Deposit (as of 6-30-03)	14,847.12
<b>Total Reserve Fund including the Reserve Fund Cash Balance</b>	<b>27,738.27</b>

\*\* Membership as of July 1, 2003 per Lions Clubs international.

Note 1. Includes D31-F payment for 625 each 2003 pins

Note 2. PID Lacy Presnell expenses to International Convention as approved May 3, 2003.



**INTERNATIONAL ASSOCIATION OF LIONS CLUBS  
NORTH CAROLINA LIONS PROMOTIONS COMMITTEE**

**INVENTORY AS OF NOVEMBER 5, 2003 AND SALES SINCE AUGUST 1, 2003**

**1. MEN'S PARADE SHIRTS (WHITE OXFORD/SHORT SLEEVE/EMBROIDERED)**

<u>SIZE</u>	<u>O/H INV.</u>	<u>YTD SALES</u>
SMALL	29	0
MEDIUM	27	0
LARGE	10	4
XL	4	3
XXL	4	2
XXXL	8	1

**2. LADIES PARADE SHIRTS (WHITE POLYESTER/COTTON/SHORT SLEEVE)**

<u>SIZE</u>	<u>O/H INV.</u>	<u>YTD SALES</u>
SMALL	6	2
MEDIUM	13	0
LARGE	2	1
XL	0	2

**3. LONG SLEEVE (MEN'S) WHITE SHIRTS**

<u>SIZE</u>	<u>O/H INV.</u>	<u>YTD SALES</u>
SMALL	21	0
MEDIUM	19	2
LARGE	8	6
XL	6	8
XXL	16	2
XXXL	12	0

**4. WHITE BALL CAPS**

<u>O/H INV.</u>	<u>YTD SALES</u>
19	7

**5. WHITE DERBY HATS**

<u>O/H INV.</u>	<u>YTD SALES</u>
32	0

**6. RED PARADE VESTS**

	<u>O/H INV.</u>	<u>YTD SALES</u>
SMALL	7	3
MEDIUM	6	1
LARGE	5	3
XL	2	7
XXL	0	2
XXXL	2	0

**7. STATE PINS**

	<u>O/H INV.</u>	<u>YTD SALES</u>
2002	1713	17
2003	1038	2

*Presidents*

**8. TOTE BAGS**

<u>COLOR</u>	<u>O/H INV.</u>	<u>YTD SALES</u>
NATURAL	56	0
BLUE	118	8