

NORTH CAROLINA LIONS, INC.

MATCHING FUNDS GRANT POLICY Special Requests

1. The purpose of the Matching Funds Grant Program is to assist Lions Clubs in meeting the needs of blind or visually impaired individuals (not organizations) who have a financial need and all other means of assistance have been exhausted. This may include sight related services even though the individual does not meet the State of North Carolina's definition of legal visual impairment. Matching Funds are available for North Carolina residents only. An individual is considered a resident if he/she is in North Carolina voluntarily for at least three months with the intent to remain. The purpose of Matching Funds is not to pay for ongoing or recurring expenses such as contact lens or medications, etc. One-time emergency assistance is covered.
2. All requests under the Matching Funds Grant Program will require preapproval by the Executive Committee. The following items must be provided:
 - a. Matching Fund Grant Application
 - b. Financial information section must be completed
 - c. Detailed quote from the provider.
3. Incomplete applications cannot be processed and will be returned.
4. Any request for equipment must be accompanied by a statement that the person has been evaluated by a professional not associated with the supplier, verifying that the equipment is the type needed by the recipient.
5. Requests will not be considered where the client has already paid for the services and wants to be reimbursed.
6. The Club will be notified of the Executive Committees decision. If approved, the Club will notify the provider and client to proceed. If services cannot be scheduled within 90 days, please contact the NCLI office.
7. Once the service is completed the Club will submit the invoice from the service provider and the Club's check made payable to the service provider for their portion of the payment. NCLI will add their portion of the payment and send to the service provider. Request for payment must be received within thirty days of the completion date.
8. Minimum request is \$300 (\$150 Club/\$150.00 NCLI)
Maximum limits per service on matching funds are:
 - a. Medically related services and products \$2,500 (\$1250 Club/\$1250 NCLI)
 - b. Other goods and services \$1,500 (\$750 Club/\$750 NCLI)
 - c. Prosthetic eye \$1,200 (\$600 Club/\$600 NCLI)
9. An individual, if approved, shall receive no more than a maximum of \$2,500 (\$1250 Club/\$1250 NC Lions, Inc.) during the Lions fiscal year.
10. Matching Funds are subject to availability based on the Budget adopted by the NCLI Board of Directors. Once the budget is depleted reimbursement will not be available until the new budget goes in effect. Services provided during this period will not be considered for reimbursement in the next budget year.