

## See the 21<sup>st</sup> Century<sup>®</sup> Mobile Screening Unit Booking Guidelines

The Mobile Screening Unit (MSU) may be scheduled by all North Carolina Lions Clubs on a fair and equitable basis. The MSU will come to any community in North Carolina but is unable to conduct screenings outside of North Carolina. The MSU may only be booked by a member in good standing of the sponsoring Lions Club. The MSU State Coordinator is the only individual authorized to commit the MSU to a screening.

An MSU Calendar will be maintained on the NC Lions Inc. Web Site ([www.nclionsinc.org](http://www.nclionsinc.org)) showing booked dates, available dates and dates that are not available. All screenings need to be booked either by phone (1-800-662-7401 Ext. 241) or email ([bryan@nclionsinc.org](mailto:bryan@nclionsinc.org)). The typical screening days are Wednesday through Saturday. "However, ever effort" will be made to accommodate the screening date desired by the Club. There are factors that must be considered before a screening date may be approved. Just because a date is open it may not be feasible for a screening to be conducted on that date in your location. Adequate time must be available for the van to travel to your location or to its next location. Twice each year the van will be out of service for maintenance. Other dates that are not available for screenings are: New Year's Eve, New Year's Day, Sundays, Thanksgiving Day, the Friday after Thanksgiving, Christmas Eve and Christmas Day.

Currently there is no calendar online for the KidSight Unit. At this time any and all school screenings or KidSight Screenings need to be booked either by phone (1-800-662-7401 Ext. 241) or email ([bryan@nclionsinc.org](mailto:bryan@nclionsinc.org)).

Screenings may be booked 18 to 24 months prior to the screening date. The calendar is extended by 6 months on January 1st & July 1<sup>st</sup> of each year. Saturdays are the most requested date for screenings; therefore, clubs that have the van booked for a Saturday may only book that same Saturday 12 months ahead of time.

The sponsoring Lions Club will pay a \$250.00 fee to the NC Lions Inc. for each day that they schedule the MSU for a screening, plus \$.60 per mile round trip. Any club that cancels 30 days or less before a screening will forfeit the screening fee. If the Screening Fee has not been paid, the Lions Club will be billed for the \$250.00 Screening Fee.

The Lions KidSight Unit may be reserved at a flat \$150.00 per day Screening Fee. Likewise, if canceled 30 days or less before the screening will forfeit the \$150.00 Screening Fee. If the Screening Fee has not been paid, the sponsoring Lions Club will be billed for the \$150.00 Screening Fee.

Last Minute Screenings scheduled 60 days or less ahead may require Executive Committee approval with exception to School Screenings. This is to help us coordinate the screenings by location, which saves money, wear and tear. We find that most public screening scheduled less than 60 days ahead are not as well planned or advertised as those screening schedule further out. School screenings are done in the school with a known number of students, which does not require advertising.